

MEMO TO:Lakewood Soccer Association Coaching Staff
(Coaches, Assistant Coaches, Trainers, Managers, Medical)

Regarding: C.P.I.C. (Canadian Police Information Check) clearance

Recent Canadian Soccer Association and Saskatchewan Soccer Association rulings have implemented a mandatory CPIC clearance for ALL coaching staff involved with our soccer youth.

Effective immediately, we will require ALL coaching staff to provide our Lakewood Soccer Association Board with a completed CPIC report for review by the Board. If your CPIC clearance is more than three years old, you will be required to provide a new clearance report for our files. If you have recently (within the last 3 years) had a CPIC clearance completed and submitted to Lakewood Soccer Association the you do not need to renew it. **Be advised that CSA and SSA require that all clearances on their file must be reviewed and renewed every two years – this is important if you offer to billet players for SSA or CSA.**

1. First fill out the attached Saskatoon Police Service “Criminal Record Check” including the back portion as you will be working with youths classified as “vulnerable people”. This is available on our website.
2. Lakewood will provide and updated list of coaches and managers to the police. So take your complete form to the police station and tell them you are with Lakewood. They will bill Lakewood directly.
3. In the event they do not have your name, just pay for it and submit the bill to Lakewood for reimbursement.

Thank you for your cooperation and understanding in this matter.

Yours in soccer

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